TO: Joint Audit Committee

FROM: Stewart Peil, Chair
       Joanne Menard, CMEEC Lead

SUBJECT: Notice and Agenda for the Special Meeting of the CMEEC / CTMEEC Joint Audit Committee, Thursday, August 13, 2020 1:00 p.m.

Attached is the Notice and Agenda for the Special Meeting of the CMEEC / CTMEEC Joint Audit Committee which is scheduled to be held telephonically or via Zoom on Thursday, August 13, 2020 at 1:00 p.m.

Instructions for Participation: If you wish to participate via Zoom, please contact Margaret Job at mjob@cmeec.org

AGENDA

Specific Action Items

<table>
<thead>
<tr>
<th>Agenda Item</th>
<th>Topic</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Public Comment</td>
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<tr>
<td>B</td>
<td>Roll Call</td>
</tr>
<tr>
<td>C</td>
<td>Vote to Approve the Minutes of the May 7, 2020 Regular Meeting of the Joint Audit Committee</td>
</tr>
<tr>
<td>D</td>
<td>Proposed Executive Session pursuant to C.G.S. sec. 1-210(b)(24): Presentation of auditing firm responses to RFQ for Preparation of Annual Audited Financial Statements</td>
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<td>E</td>
<td>Vote to Select Auditor for Up to a Five (5) Year Engagement and subject to entering into a mutually acceptable Engagement Letter.</td>
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<tr>
<td>F</td>
<td>Report on Status of Internal Audit</td>
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<td>G</td>
<td>New Business</td>
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Posted this 7th day of August 2020.