

**TO: Joint Audit Committee**

**FROM: Joanne Menard**

**DATE: March 8, 2019**

**SUBJECT: Special Meeting of the CMEEC Joint Audit Committee, March 15, 2019**

**Attached is the Notice and Agenda for the Special Meeting of the CMEEC Joint Audit Committee Meeting which is scheduled to be held at the offices of Connecticut Municipal Electric Energy Cooperative, 30 Stott Avenue, Norwich, CT, on Friday, March 15, 2019 at 10:00 a.m.**

## **AGENDA**

### **Specific Action Items**

| <b>Agenda Item</b> | <b>Topic</b>  |
|--------------------|---|
| 1)                 | Introductions   |
| 2)                 | Selection of Joint Audit Committee Chair  |
| 3)                 | Review of Joint Audit Committee Charter   |
| 4)                 | Audit Results   |
|                    | a. Audit Opinion – Unmodified   |
|                    | b. No material weakness or significant deficiencies noted regarding control environment |
|                    | c. SAS 114 Auditor Communications Letter  |

### **Executive Session**

| <b>Agenda Item</b> | <b>Topic</b>                              |
|--------------------|---|
| 5)                 | Review of 2018 Draft Financial Statements |

The basis for Executive Session is C.G.S. Sections 1-200(6)(E) and 1-210(b)(1)